

ACADEMIC COUNCIL MEETING MINUTES
Friday, January 31, 2020
Interactive Video Classrooms
Vernon Campus and Century City Center

Member	Vernon College Position	Present	Not Present
Dr. Elizabeth “Lisa” Crandall	Vice President of Instructional Services, Co-Chair	X	
Shana Drury	Dean of Instructional Services, Co-Chair	X	
Dr. Brad Beauchamp	Director of Instructional Assessment, Mathematics Instructor	X	
Christina Feldman	Director of Continuing Education		X
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice Instructor	X	
Clara Garza	Counselor	X	
Marian Grona	Director of Library Services	X	
Kristin Harris	Dean of Student Services	X	
Mark Holcomb	Division Chair Information & Technology, Industrial Automation Systems Instructor		X
Bettye Hutchins	SACSCOC/ History Instructor	X	
Joe Johnston	Division Chair Communications, English Instructor	X	
Melissa Moore	Early College Start Coordinator	X	
Kirk Polk	Government/ Faculty Senate Representative	X	
Lori Arnold	Psychology/Faculty Senate Representative	X	
Amanda Raines	Director of Enrollment Management/ Registrar	X	
Dr. Mary Rivard	Director of Associate Degree Nursing	X	
Jon Schreiber	Business Administration/ Faculty Senate President	X	
Paula Whitman	Division Chair Mathematics & Science, Mathematics Instructor	X	

I. OLD BUSINESS

A. Review of Minutes – November 15, 2019

Greg Fowler motioned to approve the minutes as presented; Kirk Polk seconded the motion and the committee voted unanimously in approval.

II. NEW BUSINESS

A. Computer and Information Sciences

Mark Holcomb

In Mark Holcomb’s absence, Shana Drury presented the changes to the Computer and Information Sciences Program. At the recommendation of the program’s advisory committee, Shana motioned to make the following changes effective Fall 2020:

Certificate and Degree Plan Revisions

Additions:

CPMT 1351 IT Essentials: PC Hardware and Software

ITNW 1316 Network Administration

ITNW 1458 Network +

ITNW 2454 Internet/Intranet Server
ITSC 2439 Personal Computer Help Desk Support
ITSE 1301 Web Design Tools

Deletions:

CPMT 1451 IT Essentials: PC Hardware and Software
ITCC 2443 Network Security
ITNW 1354 Implementing and Supporting Servers
ITNW 2305 Network Administration
ITNW 2335 Network Troubleshooting and Support
ITNW 2421 Networking With TCP/IP
ITNW 2453 Advanced Routing and Switching
ITSC 2339 Personal Computer Help Desk
ITSE 1401 Web Design Tools

Paula Whitman seconded the motion and it passed unanimously.

B. Business Management

Mark Holcomb

Shana Drury outlined the changes to the Business Management Program in Mark Holcomb's absence. As recommended by the program's advisory committee, Shana motioned to revise the A.A.S. Degree plan by adding ACNT 1325 Principles of Accounting I and ACNT 1326 Principles of Accounting II in place of ACCT 2301 Principles of Financial Accounting and ACCT 2302 Principles of Managerial Accounting effective Fall 2020. Shana explained that this is a workforce program and therefore, the WECM approved courses are appropriate. Bettye Hutchins seconded the motion and committee members voted unanimously in approval. Shana added that students will be allowed to substitute the transfer accounting courses in place of the workforce courses for the degree.

C. Emergency Medical Services

Shana Drury

Shana motioned to revise the Emergency Medical Services Program as follows adding that the program's advisory committee approved these changes effective Fall 2020.

Revisions:

EMSP 1260 Clinical-Emergency Medical Technology/Technician (EMT Paramedic) (B) and EMSP 1362 Clinical-Emergency Medical Technology/Technician (EMT Paramedic) (A) – Add the following statement to the course description: "Travel may be required to fulfill clinical competencies and may be more than or approximately 1 hour from the class location."

EMSP 1355 Trauma Management and EMSP 1356 Patient Assessment and Airway Management – Revise the Lecture-Lab hours to (2-2) for 64 total contact hours.

EMSP 1501 Emergency Medical Technician – Revise the Lecture-Lab hours to (3-6) for 144 total contact hours.

Greg Fowler seconded the motion and it passed unanimously.

D. Licensed Vocational Nursing

Shana Drury

At the recommendation of the program's advisory committee, and to fulfill the Board of Nursing requirements, Shana made a motion to revise the Licensed Vocational Nursing Program as follows:

Additions:

VNSG 1205 NCLEX PN Review
VNSG 1261 Clinical-Licensed Practical/Vocational Nurse Training
VNSG 1363 Clinical-Licensed Practical/Vocational Nurse Training

Revisions:

VNSG 1222 Vocational Nursing Concepts and VNSG 1230 Maternal-Neonatal Nursing – change the lecture-lab hours from 1-2 to 2-0 for 32 total contact hours

VNSG 1234 Pediatrics – change the lecture-lab hours from 2-1 to 2-0 for 32 total contact hours

VNSG 1331 Pharmacology – change the lecture-lab hours from 2-2 to 3-1 for 64 total contact hours

VNSG 1362 Clinical-Licensed Practical/Vocational Nurse (LVN) Training - change the lecture-lab hours from 0-18 to 0-16 for 256 total contact hours

VNSG 1429 Medical-Surgical Nursing I – change the lecture-lab hours from 3-2 to 4-0 for 64 total contact hours

VNSG 1432 Medical-Surgical Nursing II – change the lecture-lab hours from 3-2 to 4-0 for 64 total contact hours

VNSG 2331 Advanced Nursing Skills – change the lecture-lab hours from 2-4 to 2-3 for 84 total contact hours

Deletions:

VNSG 1105 NCLEX PN Review

VNSG 1122 Vocational Nursing Concepts

VNSG 1161 Clinical-Licensed Practical/Vocational Nurse Training

VNSG 1162 Clinical-Licensed Practical/Vocational Nurse Training

VNSG 1227 Essentials of Medication Administration

VNSG 1323 Basic Nursing Skills

VNSG 1329 Medical-Surgical Nursing I

VNSG 1360 Clinical-Licensed Practical/Vocational Nurse (LVN) Training

Paula Whitman seconded the motion and it passed unanimously.

E. Dental Assisting Shana Drury

At the recommendation of the program's advisory committee, Shana motioned to revise the order of the course offerings. She also included in the motion the as follows:

Revisions:

DNTA 1160 Add \$20.00 Liability Insurance Fee

DNTA 1305 Remove \$20.00 Liability Insurance Fee

DNTA 2230 Revise Lecture/Lab Hours from 2-4 to 2-1 for 48 total contact hours

Jon Schreiber seconded the motion and committee members voted unanimously in approval.

F. Medical Assisting Shana Drury

At the Medical Assisting Advisory Committee's recommendation, Shana motioned the following changes:

MDCA 1260 Add \$20.00 Liability Insurance Fee

MDCA 1309 Remove \$20.00 Liability Insurance Fee

Bettye Hutchins seconded the motion and it was unanimously approved.

G. Basic Law Enforcement Academy Shana Drury

At the recommendation of the program's advisory committee and to fulfill TCOLE Regulations, Shana made a motion to revise the Basic Law Enforcement Academy as follows:

Revision:

CJLE 1024 Basic Peace Officer IV - revise class hours from 160 to 168 hours

Deletions:

CJLE 1003 Police Speed Measuring Device Certification (Radar)

CJLE 2004 Tactical Skills with a Less-Than-Lethal Weapon (OC Spray)

Shana explained that the content of the deleted courses will be added to the remaining courses. Greg Fowler seconded the motion and it was approved by unanimous vote.

III. OTHER

A. Core Objectives Update Dr. Brad Beauchamp

Brad Beauchamp reported that students are assessing social responsibility during the Spring

- 2020 semester. Communication will be the assessment topic for Summer 2020.
- B. The next Academic Council Meeting is Friday, February 21, 2020.

IV. ADJOURN